

NOTICE

OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF

LIVE OAK CEMETERY DISTRICT

Wednesday March 12th, 2025 at 5:00 p.m.

**District Office
3545 Pennington Rd.
Live Oak, CA 95953**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order
2. Roll call of the Board
 - _____ Scott Davis - Board Chair
 - _____ David Schmidl - Vice Chair
 - _____ Debbie Charlesworth - Trustee
 - _____ Stephanie Allan – Trustee
 - _____ Cindy Wingfield - Trustee
3. Pledge of Allegiance
4. Public comment on any agenda item – Open or Closed

The Board of Trustees of Live Oak Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. Consent Calendar
 - A. Approval of the February Board Meeting Minutes
 - B. Approval of the February 2025 Monthly Claims

**Live Oak Cemetery District
Agenda for
Board of Trustees Meeting
March 12th, 2025**

6. Information Items:
 - A. District Manager's Monthly Report
 - i. Burials, Sales, Deposits, Major Purchases
 - ii. Incidents/Safety Report
 - iii. Correspondence
 - iv. Grounds Report

 7. Board Discussion & Possible Action Items:
 - A. Custom Bench Request: Section 2 Lot 17
 - B. Letter to Grand Jury
 - C. AG Department Staff Training
 - D. Void Past Due Preneed Contract #0945

 8. Recess to Closed Session
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.
- A. Personnel
 - B. Legal
 - C. Real-estate
9. Reconvene to Open Session
 10. Report of Any Action Taken During Closed Session.
 11. Trustee Discussion & Comments
 12. Adjournment

This Agenda posted this 7th day of March 2025

Laurie Schuster
Office Manager