



Meeting Minutes 09-11-2024 – Page #1 of 2

1. Meeting called to order at 5:02 p.m.
2. Roll call of the Board of Trustees - Present: Vice Chair: David Schmidl, Cindy Wingfield & Debbie Charlesworth. Absent: Scott Davis & Stephanie Allan
3. Pledge of Allegiance led by David.
4. Public comment on any agenda item, Open or Closed – None
5. Consent Calendar
 - A. August 14th, 2024 meeting minutes
 - B. August monthly claimsA motion was made by Cindy to approve the consent calendar. Debbie gave a 2nd, all yes, motion passed.
6. Office Managers Monthly Report:
 - i. Burials for August = 3 // Ash = 2 // Full = 1. Sold 1 PN - Deposit total was \$13,555.17 with \$6,837.46 in PN // \$1,000 in Endow // \$5,717.71 in General – No major purchases
 - ii. Incidents/Safety Report – Noticed a couple trees with broken limbs hanging. Working to get it corrected. Had a call come in over holiday weekend of a suspicious vehicle using our water and walking into a nearby property. Laurie requested cops meet her at cemetery. The
 - iii. Correspondence – LOCD will be featured in the CAPC 2025 calendar. Muslim cemetery used one of our liners, charged them our cost. Accrued late fees with PERS and US Bank. Payroll issue on 8/30/24 payroll, correcting on 9/13/24 payroll. Mid-October audit draft should be ready. There are a couple of past due preneed accounts, notices going out this month with statements and will bring before board if no response.
 - iv. Grounds Report – New hire settling in, did his 1st full burial dig. Tree safety, broken limbs that I am working to get cleaned up. Reduced water, repaired a break in main, section 6. Leak in new development, will correct in the coming week. Reducing seasonal employees hours soon to allow for a longer season. Capped all hose bibs that boarder our property and the Luther Rd. property, due to the watermelon people stealing our water.
7. Board Discussion & Possible Action Items:
 - A. Fence Expansion – After reviewing the presented estimates, Debbie made a motion to expand the fence but to do the work in-house. Cindy gave a 2nd, all yes. Motion passed.
 - B. LOHS Sports Advertisement – A motion was made by Cindy not to participate; David gave a 2nd. Motion passed unanimously.
 - C. AT&T Phone Contract – No action taken



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8. Closed Session – No closed session
9. Trustee comments or discussion – David explained why he voted no at the last meeting. He was unaware how LOCD did evaluations and raises. He wanted to make sure the crew was aware it had nothing to do with them personally or their performance.
10. Adjournment – Cindy motioned to adjourn the meeting at 5:36pm with a second from Debbie

The next meeting is scheduled for Wednesday October 9th, 2024, at 5:00pm